

*The terms and conditions here present are applicable to services offered by Newdeal Institut to individuals regulating their lessons and related services directly, as well as au pair students having assigned their host to act in their name.*

*By registering, the applicant wholeheartedly accepts the here present terms and conditions. Newdeal Institut refers to these terms and conditions in full force and effect on the day of registration.*

## Article 1. Admission conditions

To be admitted into the school, applicants must be 18 years of age, or have parental guidance if they are a minor. For groups of minors, an accompanier must be responsible for said group. Newdeal Institut cannot be held responsible for difficulties obtaining a visa through French authorities.

## Article 2. Payment conditions

Newdeal Institut favours payments made by bank transfer. If a payment made by bank transfer causes additional bank charges, Newdeal Institut has the right to demand a refund from the student.

> For courses under 1000€ => Cash payment

> For amounts greater than 1000€ => 30% deposit at registration and balance 15 days before the beginning of the stay or by SEPA direct debit on request.

## Article 3. Registration Fee

The administration fees are :

> 80 € for all courses

> 30€ for evening courses and DELF DALF workshop

The administration fee is valid for 12 months from the first month of the course. These fees must be paid at the time of ordering, at the same time as the course or pre-registration, and are not refundable.

## Article 4. Accommodation

Newdeal Institut helps the student (on demand) to find accommodation in Bordeaux or its suburbs, depending on the availabilities of said accommodation. Therefore, it is possible that Newdeal Institut cannot provide accommodation for the student or accommodation that corresponds to their demands, notably when the demand is made less than one month in advance.

## Article 5. Modifications

Newdeal Institut reserves the right to cancel a lesson for which the headcount is insufficient and to modify, if necessary, the indicated prices and dates of the sessions.

## Article 6. Assurances

**6.1.** Health, accident and liability insurance are at the student's expense. Therefore, the student must make sure that they are properly insured for all medical or travel cancellation expenses with a reputedly solvent insurance company. A copy of said insurance can be requested by Newdeal Institut at any time.

**6.2.** Student's object, luggage, furnishing, vehicle and valuable belongings are not insured against theft, loss, or damage, whatever the cause. Students are therefore responsible for taking out any insurance they see fit to insure their personal belongings.

**6.3.** For students lodging in university complexes or with a host family, they are required to subscribe to liability insurance. A copy of this insurance will be requested on arrival.

## Article 7. Modifications/ Postponing / Refunds

**7.1.** In the case of an impediment, in particular the delayed acquisition of a visa, the lessons planned at the time of registration can be postponed to a later time only once.

### 7.2 Cancellation of registration

> More than 30 days before the beginning of the course => full refund except for the administration fee (see article 3)

> Between 30 and 15 days before the beginning of the course => 30% of the deposit will be retained.

> Less than 15 days => 50% of the total will be retained

**7.3.** Any class session started is due in full. There are no refunds for future months' classes or pre-registrations except in the cases listed below in 7.3 and 7.4.

### 7.4. Visa refusal

In case of visa refusal duly certified by the French Consulate, a refund will be made with deduction of the administration fee (article 3):

> 80€ for a course subscription only

> 100€ for a course and accommodation subscription

A fixed fee of 30€ corresponding to the transfer fees may be applied.

**7.4.** Partial reimbursement in case of illness of the student or death of a relative.

In case of serious illness of the student certified by a doctor requiring the interruption of the courses or the definitive return in the country of origin or in case of death of an ascendant, a descendant or the spouse, Newdeal Institut refunds

- the hours of classes, minus a sum equivalent to 20 hours of classes,
- Re-enrolments, minus a sum equivalent to 2 months of pre-registration. The registration fee (article 3) is not refundable.

**7.5.** In all cases mentioned above in 7.3 and 7.4, reimbursement is subject to the presentation of supporting documents.

## Article 8. Attendance

The student is required to attend classes regularly from the beginning of each session. A certificate of attendance will be issued upon request.

## Article 9. Discipline

Should the student display misbehaviour or abnormal behaviour, Newdeal Institut reserves the right to interrupt the course without notice and without reimbursement. This rule also applies if they fail to comply with the school regulations.

## Article 10. Use of photos and images

Newdeal Institut may be required to take photos of students in order to use them to illustrate a brochure, an advertisement or its website unless otherwise noted by the student. This information must be notified in writing at the time of inscription at the latest.

## Article 11. Rights of access to computerised files

The information asked about the students at the time of inscription is not transferred to anyone except all natural or legal persons who are expressly entitled to know them. All students are entitled to ask the school for the communication of the information about themselves and have it corrected if necessary, according to the provisions of the identity protection law (N°78-17 of the 6th January 1978).

## Article 12. Complaint and retraction

Registrations made by mail order or online give rise to a right of withdrawal for 14 days from the day of the order.

For all late registrations (less than 14 days), the student waives his/her right of withdrawal and the cancellation conditions apply as written in the previous article.

The exercise of this right of withdrawal and claims must be made in writing and by post to Newdeal Institut 74 avenue Thiers, 33100 Bordeaux or by email to [contact@newdealinstitut.com](mailto:contact@newdealinstitut.com). Any dispute is under the exclusive jurisdiction of the courts of Bordeaux and French law.

## Article 13. Acceptance of the General Conditions of Sale

The first payment implies the acceptance of our general conditions of sale (GSC)