

# TERMS & CONDITIONS – GROUP



The following Terms and Conditions are applicable to the following schools:

LSF-IEF Montpellier  
Newdeal Institut Bordeaux  
Ifalpes Annecy  
Langue Onze Toulouse  
Lyon Bleu International  
Thereafter named "THE SCHOOL" or "THE KLF CENTRE".

## ARTICLE 1. OBJECT

The KLF centre (hereinafter 'the service provider') offers language stays to school groups and/or private groups, organized by educational establishments, associations, companies or any legal group or person, which depart from abroad to France.

The purpose of these conditions is to define the terms of reservation and performance of these services offered by the school. They complement the travel agreement signed by the Client.

## ARTICLE 2. PARTICIPANT. CLIENT

The Participant is understood to mean an individual student who is a part of a collective stay.

The Client is understood to be the organiser. The latter must ensure that each Participant agrees with the choice of stay. If a Participant does not voluntarily respect the rules set, the responsibility for his actions and his consequences are incumbent upon him as well as his legal representatives and Client.

The underage or minor participants, whether accompanied or not, must comply with the specific rules for "minors." They must accept their participation, a prerequisite for admission in the language course, and are the responsibility of their guides (legal representative) in the case of accompanied groups.

## ARTICLE 3. RESERVATION AND REGISTRATION

The reservation and registration for the chosen stay are made by accepting the quotation and implies that the Client both accepts on their own behalf and on behalf of each Participant for whom they are responsible for, the terms and conditions described in any contractual document: presentation brochure, quotation, as well as all the clauses of the conditions and internal regulations of the KLF group.

The Client undertakes to inform the Service Provider, at the time of booking, of any physical or psychological problem likely to affect them personally or to affect each Participant (disability, diet, medical treatment, etc.). In this respect, it is up to them to question each Participant beforehand.

Depending on the nature of these problems and/or their importance, the KLF centre reserves the right to refuse a Participant if it turns out that the stay is not suitable for them.

The Client undertakes to send the detailed list of Participants within the deadlines requested by the KLF centre (names, ages, dietary restrictions, allergies, distribution of students into families, etc.), parental authorizations, information concerning the accompanying persons (names, emails, phone numbers) to ensure the proper preparation of the stay.

If the placement test is included in the quotation, the Client agrees to accept the level groups without dispute.

The KLF centre reserves the right, in the event of non-compliance with the date of sending the list of Participants and of incomplete sending of information, to note the total or partial cancellation of the stay and to apply the scheduled scale of cancellation.

If the planned number of registrations is exceeded, the Client will inform the KLF centre as soon as possible. The Client is informed that these additional registrations may lead to a change in the fixed price, particularly if they trigger the opening of an additional class group.

The KLF centre reserves the right to refuse additional registrations not originally provided for in the proposition.

The maximum and minimum number of Participants for the price provided for in the quotation is contractual. In the case of modification of the number of Participants, the proposal becomes null and void, it will be necessary to publish a new offer.

Once the quotation has been signed and accepted, THE SCHOOL will not be able to accept any modification in the organisation: Number of hours / course schedule / cultural activities.

## ARTICLE 4. MANAGEMENT

The group leaders are selected and appointed by the Client in accordance with the legislation, the Participants remain under their full responsibility if they are minors.

## ARTICLE 5: Price and Regulations.

The signed and approved quotation constitutes as acceptance of these Terms and Conditions. Deposit: 30% of the total amount of the programme, expected upon the signing of the quotation – the centre reserves the right to demand full payment if the acceptance takes place less than 50 calendar days before the beginning of the stay. Balance: Remaining due no later than 30 days before the beginning of the stay.

## ARTICLE 6. CONDITIONS OF CANCELLATION

In the event of the interruption of the programme by the Client, after the programme has commenced, no refund is possible.

Total cancellation of the trip for the entire group

- Once the deposit has been paid, it is non-refundable.
- If the cancellation occurs 50 days or more from the beginning of the programme, the balance will not be requested.
- If the cancellation occurs after the payment of the balance due 30 days before the beginning of the programme, no refund will be granted.

Cancellation of one or more Participants:

- Once the deposit has been paid, it is not refundable except in the case of 'Force Majeure' – a legally binding reason such as death, illness as verified by a doctor, or any other contract-specified reason
- If cancellation occurs 50 days or more before the start of the programme, the balance will not be demanded from the Participant(s) who cancel. If the cancellations call into question the minimum number of Participants provided for in the quotation, the KLF centre reserves the right to cancel the initial offer and reissue a new offer (See Article 2)
- If the cancellation occurs after the payment of the balance due 30 days before the start of the programme, no refund will be granted.

In the event of cancellation of all or part of the program by the KLF centre, the sums corresponding to the cancelled lessons or activities will be fully refunded.

It is recommended that the Clients take out or have the Participants take out cancellation insurance which covers cancellation costs.

## ARTICLE 7. PROCEDURES AND ADMINISTRATIVE FORMALITIES/PAPERWORK

All the necessary procedures and paperwork for the trip (passport, visa, vaccinations, insurance, currencies) are the responsibility of and at the expense of the Client. The latter must obtain information from the relevant embassy or consulate with regards to the nationality and place of residence of the Participants.

It is the Client's responsibility to sign the quotation at a date which permits the visa application documents to be processed with sufficient time for the planned start date to remain in accordance with the taken information.

The KLF centre will provide all the necessary documents to the Client for their visa application procedures, once the 30% deposit has been paid and subject to receiving the list of Participants to draw up the nominative documents.

It is the Client's responsibility to make every effort to ensure that visa applications are successful and to immediately inform the KLF centre when the visas are issued. The balance will be demanded upon obtaining the visa, and at the very latest 30 days before the beginning of the stay.

In the case of cancellation due to our obtention of a visa, the cancellation conditions of Article 5 will be applied.